

Final grades must be filed with the Registrar within two weeks after each examination in the summer term.

6. Once a final grade has been submitted to the Registrar, it may not be changed unless the instructor who submitted the grade concludes that a clear mistake has been made and the MACL Director approves the grade change.
7. All grade changes must be approved prior to submission to the Board of Regents of a degree list that includes the student.

PART FOUR – ADMINISTRATIVE REGULATIONS

Section I: Attendance

1. Regular class attendance is required. Excessive absences may influence the grade given in a course and may, at the discretion of the instructor, result in a reduction of credit hours, dismissal from class, or, pursuant to the Global Affairs Committee (or its equivalent) action, result in dismissal from school.
2. A student may not elect courses which have overlapping scheduled meeting times. A student who elects two or more such courses will not receive credit for any of the courses.

Section II: Course Load

1. The maximum student class schedule during the summer term is 20 credit hours unless a heavier load is approved by the MACL Director.

Section III: Course Enrollment

1. Course additions and deletions must be made in course elections according to the add-drop period established by the Office of the Registrar. A required course may be dropped only with the permission of the MACL Director.
2. After the above-designated time periods, a student may drop a course or a seminar only with the permission of the MACL Director, in consultation with the instructor, upon a finding of compelling and appropriate reasons. An administrative charge as well as partial or full tuition fees may be imposed in such cases.

Section IV: Time Limits

1. Normally, students shall complete the 20 credits needed for the degree in one summer term.
2. A student admitted to the MACL program for more than one summer term is required to enroll in a minimum of 10 credit hours of course, seminar, colloquium or independent research work in each term unless special permission has been granted by the MACL

